

TERMS OF REFERENCE
FOR
AGILITY LIAISON COUNCIL PANELS

1. Purpose

Panels within the Agility Liaison Council (ALC) are formed to focus on specific tasks, such as reviewing regulations, proposing changes and gathering feedback from the wider agility community and stakeholders making recommendations to the ALC on issues relevant to agility competitions and policies.

2. Responsibilities

- a. Review and analyse specific issues or regulations related to agility.
- b. Provide recommendations to the ALC for further consideration.
- c. Consider relevant research into any advancements etc specific to the panels core business, providing advice to ALC.
- d. Collaborate with other organisations and stakeholders when necessary – e.g equipment suppliers, show processors.
- e. Collaborate with other panels, prior to any submissions and wider discussion at ALC, ensuring items are considered from a wider perspective. It may also be necessary to liaise with other KC sub groups and committees as required.
- f. Consider any agenda items prior to Council providing advice and support the ALC as required.
- g. Monitor progress of previously approved recommendations.

3. Composition

- Core membership of Panels will consist of ALC members and may include external experts or relevant individuals if required either on a permanent or temporary basis. e.g show organisers, processors etc.
- Each sub-group will have a chairperson, appointed by the ALC, who will lead meetings.

4. Accountability

- Panels ***will meet prior to*** the ALC to ensure that they have considered relevant Agenda items and can provide advice and support to ALC for items specific to their areas of expertise and business.
- The Chairperson is responsible for ensuring that any items sponsored/proposed by them are discussed and consulted with other panels ***prior to submission*** to the ALC as detailed under responsibilities. Communication may take place in a variety of methods including social media platforms, email etc.
- The Chairperson is responsible for providing a written and verbal update to the ALC in line with the KC P regulations.
- Panels will need to fulfil their responsibilities with a ***quorum of at least 3 members*** (including Chair) required to make decisions.

- Individual panels are responsible for ensuring they communicate and engage sufficiently with relevant stakeholders to ensure comprehensive recommendations/advice for any proposals supported by rationale.
- The Chair of ALC will become a member of each panel by default and obtain voting rights.
- In line with KC P regulations the Chairperson of ALC has the final decision as to whether items are accepted onto the Agenda for ALC in consultation with the office.

The recognised panels will be:

- Judges Panel
- Equipment Panel
- Governance Panel
- Show Organisers Panel

Other panels may be established at the request of ALC and approved by the Kennel Club. Any proposal to establish a new panel should be supported by a rationale and contribute to the overall aims of the Kennel Club and ALC.

5. Confidentiality

Members must maintain confidentiality regarding sensitive information discussed within the panel in line with the confidentiality statements signed by all ALC members. Any external members should be excluded from any matters which are deemed by the chair to be of this nature.

6. Amendments

The ALC may review and amend these Terms of Reference as required.