



# THE KENNEL CLUB

*Making a difference for dogs*

## SPECIMEN SUB – GROUP OPEN SHOW SCHEDULE

This document is issued by the Kennel Club as a guide for Show Secretaries and their printers. All schedules for this type of show must be compiled in accordance with the layout indicated, and the Rules and Regulations must be included as indicated.

Please note that throughout this document all instructions and/or advice notes are shown in ***bold italic typeface***. Amendments from the previous edition are shown in **bold red typeface**.

For the convenience of show secretaries when revising previous schedules, paragraphs from the previous specimen schedule which is no longer required to be included is shown in **red and strikethrough** (with the old numbering).

**The Specimen Schedule and Entry Form were updated in June 2016.**

This document is updated on a regular basis to take into account any relevant changes to regulations etc. Please ensure that you have the latest copy which can be obtained on the Kennel Club website (<http://www.thekennelclub.org.uk/item/277>) or by contacting the Kennel Club on 01296 318540.

## **SPECIMEN SCHEDULE**

(NOTE: Instructions/Advice Notes are shown in ***bold italic type face***)

NAME OF SHOW SOCIETY

SCHEDULE OF BENCHED/UNBENCHED (**Delete as applicable**)

### **SUB GROUP OPEN SHOW**

(held under Kennel Club Limited Rules and Regulations)

SHOW VENUE

DATE OF SHOW

***(Relevant statement on the docking of dogs for the show's location and status, see Annex A to schedule).***

***(Any additional title for which prior permission has been given by the General Committee of the Kennel Club)***

### **GUARANTORS TO THE KENNEL CLUB:-**

SOCIETY CHAIRMAN - Name & Address  
SOCIETY SECRETARY - Name, Address & Tel. No.  
SOCIETY TREASURER - Name & Address

**(NOTE: Minimum requirement as above, others may be added)**

*All Judges at this show agree to abide by the following statement:*

*"In assessing dogs, judges must penalise any features or exaggerations which they consider would be detrimental to the soundness, health and well being of the dog".*

**ENTRIES CLOSE:- *THE DATE (Postmark) must be stated and this must be at least 7 days prior to the date of the Show.***

**ENTRIES TO BE MADE TO:- (state to whom)**

## RULES AND REGULATIONS

The following Regulations are mandatory however, instructions applicable to the Show may be added at the end of this section at the discretion of the organising society.

1. The show will open at (*time*).
2. **Either a or b:**
  - a. Dogs will be received until (state time) and after which no dogs may be received except under exceptional and unforeseen circumstances and by any special permission of the Show Management.
  - b. Dogs will be received at any time but it is the exhibitor's responsibility to ensure that exhibits are available for judging when required.
3. Judging will commence at (*time*).
4. **Either a BENCHED or b UNBENCHED SHOWS**
  - a. The show will close half an hour after judging has been completed by which time dogs must be removed.  
**Either 1 or 2:**
    - 1) Exhibits may be removed at (state time).
    - 2) Exhibits may be removed from the show after their judging has been completed.  

Exhibits may not be removed any earlier unless by written order of the Veterinary Surgeon, Veterinary Practitioner or of the Show Management and then only in very exceptional and unforeseen circumstances which must be reported to the Kennel Club.
  - b. Exhibits may be removed from the Show after their judging has been completed. The Show will close half an hour after all judging has been completed.
5. The use of cooking stoves in the proximity of the tenting and benching areas is forbidden except as authorised by the Show Management.
6. Amount of entry and other fees, and if applicable details of how entries can be made via the internet.
7. **Either a or b:**
  - a. The amount of prize money on offer at this show is . . .
  - b. There is no prize money on offer at this show.
8. The Committee reserves to itself the right to refuse entries.
9. Puppies under six calendar months of age on the first day of the Show are not eligible for exhibition.
10. The mating of bitches within the precincts of the Show is forbidden.

11. Best Puppy in Show (if scheduled).

- a. Where a Best Puppy in Show competition is scheduled the Best Puppy in Show is a puppy which has competed and is unbeaten by any other puppy exhibited at the same show. A puppy is a dog of six and not exceeding twelve calendar months of age on the first day of the Show. Where the Best of Breed or Best in Show is a puppy it should automatically be awarded Best Puppy in Breed and Best Puppy in Show respectively. Similarly, if the Reserve Best of Breed or Reserve Best in Show is a puppy which has only been beaten by an adult dog it should also automatically be Best Puppy in Breed and Best Puppy in Show respectively. Consequently, selection of Best Puppy in Breed and Best Puppy in Show must follow the selection of Best of Breed and Best in Show respectively.

Best Puppy in Show must be selected from puppies which have been judged and which are unbeaten by any other puppy.

b. Withdrawal from Other Competition

Puppies which become eligible for Best Puppy in Show maybe withdrawn from all other competition, other than Breed Classes, prior to the competition for Best Puppy in Show in order to remain unbeaten. A puppy beaten in competition for Best Puppy in Show may subsequently be exhibited in all competition for which it was previously eligible. The dog declared Best Puppy in Show, however, must not compete in any subsequent competition.

Puppies may be withdrawn from AV Classes when judged before Breed Classes.

c. Proviso

For the purpose of this Regulation, dogs beaten in competition for Stud Dog, Brood Bitch, Progeny, Brace and Team or a Special Award confined to one breed will not be considered to be a beaten dog.

12. Best in Show

- a. The dog declared Best in Show is a dog which has competed and is unbeaten by any other dog exhibited at the same Show.

Best in Show must be selected from all unbeaten winning dogs. Reserve Best in Show must be selected from the remaining Best of Breed(s) and the dog/bitch declared by the judge to be Reserve Best of Breed to the dog declared Best in Show.

b. Withdrawal from Other Competition

Dogs which become eligible for Best in Show maybe withdrawn from all other competition other than breed classes and Best of Breed prior to the competition for Best in Show as appropriate in order to remain unbeaten. A dog beaten in competition for Best in Show may subsequently be exhibited in all competition for which it was previously eligible. The dogs declared Best in Show and Reserve Best in Show however, must not compete in any subsequent competition.

Dogs may be withdrawn from AV Classes when judged before Breed

Classes.

c. Proviso

For the purposes of this Regulation, dogs beaten in competition for Stud Dog, Brood Bitch, Progeny, Brace and Team or a Special Award confined to a single breed, will not be considered to be beaten dogs.

13. Exhibits will not be admitted to Best in Show competition after a period of ten minutes has elapsed since the announcement that exhibits are required for judging, unless they have been unavoidably delayed by previous judging not being completed on time, and then only with the special permission of the Show Management.
14. Exhibitors must not pick up dogs by their tails and leads when lifting them. This is not acceptable. Exhibitors should note that such practice would constitute harsh handling and reports of such practice will be referred to the Committee under Kennel Club Show Regulation F11.
15. **It is not acceptable to handle a dog in a manner which causes its feet not to touch the ground when on the move. Exhibitors should note that such practices could constitute harsh handling and reports of such practice will be referred to the Committee under Kennel Club Show Regulation F11.**
16. All exhibitors must be familiar with Kennel Club Regulation F (Annex B) Regulations for the Preparation of Dogs for Exhibition.
17. All dogs resident outside the UK must be issued with a Kennel Club Authority to Compete number before entry to the show/event can be made. All overseas entries without an Authority to Compete number will be returned to the exhibitor/competitor.
18. **DOGS IN VEHICLES ON HOT DAYS**  
Show Schedule Notice to be reproduced. (See Annex A to Schedule).
19. Not for Competition: Either a or b:
  - a. Not for Competition entries will be accepted. Details of each dog so entered must be recorded on the entry form and must be Kennel Club registered or
  - b. Not for Competition entries not accepted.
20. No modifications will be made to the schedule except by permission of the General Committee of the Kennel Club, which will be followed by advertisement in the Canine press wherever possible.

## DEFINITIONS OF CLASS

In the following definitions, a Challenge Certificate includes any Show award that counts towards the title of Champion under the Rules of any governing body recognised by the Kennel Club.

Wins at Championship shows in breed classes where Challenge Certificates are not on offer shall be counted as wins at Open Shows.

In the case of a dog owned in partnership and entered in Members' classes or competing for Members' Specials each partner must at the time of entry be a member of the Society.

In estimating the number of awards won, all wins up to and including the seventh day before the date of closing of postal entries shall be counted when entering for any class i.e. **(date)**.

Wins in Variety classes do not count for entry in Breed classes but when entering in Variety classes, wins in both Breed and Variety classes must be counted. First prize does not include a Special Prize of whatever value.

A dog is not eligible for entry in Variety Classes unless also entered and subsequently exhibited in a Breed class where such a class is provided for which it is eligible. Exemptions from this Regulation are:-

- (1) A puppy, unless a class for dogs under twelve months of age for which it is eligible is provided for the breed.
- (2) A dog in Any Variety Field Trial or Working Trial Class.
- (3) A dog in Any Variety Veteran Class.
- (4) As provided in Kennel Club Definitions of Class.
- (5) A dog which is withdrawn from exhibition in breed classes as a result of the appointment of an emergency judge.
- (6) A dog in Good Citizen Scheme Classes.
- (7) Exhibits bred by the scheduled breed Judge.

### **(Include as applicable to schedule)**

If an exhibitor reports before the judging of a class or classes that a dog has been entered which is ineligible, the exhibitor may choose one of the following options:-

- (1) Withdrawal

The dog may be withdrawn from competition subject to the conditions of Regulations 9(j) and 20.

(2) Transfer

- a. If a dog is ineligible for a class or classes as regards its breed, colour, sex, weight or height the Show Secretary shall transfer it to the equivalent class or classes for the correct breed, colour, sex, weight or height and, in the event of their being no equivalent class, Minor Puppy and Puppy excepted to the Open class for the correct breed, colour, sex, weight or height.
- b. For an exhibit entered incorrectly in a Minor Puppy Class, Puppy class or Junior Class, which is over age but under twelve calendar months of age, eighteen calendar months of age or twenty-four calendar months of age respectively, the Show Secretary shall transfer the exhibit to the Puppy Class, Junior Class or Yearling Class respectively for the correct breed, colour, sex, weight or height and in the event of their being no Puppy, Junior or Yearling Class to the Open class for the correct breed, colour, sex, weight or height.
- c. For any reason other than the above, the Show Secretary shall transfer it to the Open class for the correct breed, colour, sex, weight or height.
- d. If an exhibit arrives late and misses a class, even if it is the only class in which the dog is entered, the dog may not be transferred to any other class.

**THE FOLLOWING DEFINITIONS TO BE INCLUDED AS APPLICABLE TO THE  
SCHEDULING OF CLASSES**

MINOR PUPPY	For dogs of six and not exceeding nine calendar months of age on the first day of the Show.
PUPPY	For dogs of six and not exceeding twelve calendar months of age on the first day of the Show.
JUNIOR	For dogs of six and not exceeding eighteen calendar months of age on the first day of the Show.
YEARLING	For dogs of twelve and not exceeding twenty-four calendar months of age on the first day of the Show.
BEGINNERS	For owner, handler or exhibit not having won a first prize at a Championship or Open Show.
MAIDEN	For dogs which have not won a Challenge Certificate or a First Prize First Prizes at an Open or Championship show (Minor Puppy, Special Minor Puppy, Puppy and Special Puppy classes excepted, whether restricted or not).
NOVICE	For dogs which have not won a Challenge Certificate or three or more First Prizes at Open and Championship Shows (Minor Puppy, Special Minor Puppy, Puppy and Special puppy classes excepted, whether restricted or not).
TYRO	For dogs which have not won a Challenge Certificate or five or more First Prizes at Open and Championship Shows (Minor Puppy, Special Minor Puppy, Puppy and Special Puppy classes excepted, whether restricted or not).
DEBUTANT	For dogs which have not won a Challenge Certificate or a First Prize at a Championship Show where Challenge Certificates were offered for the breed (Minor Puppy, Special Minor Puppy, Puppy and Special Puppy classes excepted, whether restricted or not).
UNDER GRADUATE	For dogs which have not won a Challenge Certificate or three or more First Prizes at Championship Shows where Challenge Certificates were offered for the breed (Minor Puppy, Special Minor Puppy, Puppy and Special Puppy classes excepted, whether restricted or not).
GRADUATE	For dogs which have not won a Challenge Certificate or four or more First Prizes at Championship Shows in Graduate, Post Graduate, Minor Limit, Mid Limit, Limit and Open classes, whether restricted or not where Challenge Certificates were offered for the breed.



POST GRADUATE	For dogs which have not won a Challenge Certificate or five or more First Prizes at Championship Shows in Post Graduate, Minor Limit, Mid Limit, Limit and Open classes, whether restricted or not where Challenge Certificates were offered for the breed.
MINOR LIMIT	For dogs which have not won two Challenge Certificates or Three or more First Prizes in all at Championship Shows in Minor Limit, Mid Limit, Limit and Open classes, confined to the breed, whether restricted or not at Shows where Challenge Certificates were offered for the breed.
MID LIMIT	For dogs which have not become show Champions under Kennel Club Regulations or under the rules of any governing body recognised by the Kennel Club or won five or more First Prizes in all at Championship Shows in Mid Limit, Limit or Open Classes confined to the breed, whether restricted or not, at shows where Challenge Certificates were offered for the breed.
LIMIT	For dogs which have not become show Champions under the Kennel Club Regulations or under the rules of any governing body recognised by the Kennel Club or won 7 or more First Prizes in all at Championship Shows in Limit or Open Classes confined to the Breed, whether restricted or not at Shows where Challenge Certificates were offered for the breed.
OPEN	For all dogs of the breeds for which the class is provided and eligible for entry at the Show.
VETERAN	For dogs of not less than seven years of age on the first day of the Show.
STUD DOG	For stud dogs and at least two progeny of which only the progeny must be entered and exhibited in a breed class at the Show.
BROOD BITCH	For Brood Bitches and at least two progeny of which only the progeny must be entered and exhibited in a breed class at the Show.
PROGENY	For a dog or bitch, accompanied by at least three of it's registered progeny. The dog or bitch not necessarily entered in another class however, all progeny having been entered and exhibited in another class. The dog or bitch and the progeny need not be registered in the same ownership.
BRACE	For two exhibits (either sex or mixed) of one breed belonging to the same exhibitor, each exhibit having been entered in some class other than Brace or Team.
TEAM	For three or more exhibits (either sex or mixed) of one breed belonging to the same exhibitor, each exhibitor having been entered in some class other than Brace or Team.

BREEDERS	For dogs bred by the exhibitor.
ANY VARIETY NOT SEPARATELY CLASSIFIED	For breeds of dog for which no separate breed classes are scheduled
GOOD CITIZEN DOG SCHEME CLASS	For dogs that have achieved their GCDS Bronze Award Certificate or above..

ADVISORY NOTICE

NOT FOR  
COMPETITION

Societies may at their discretion, accept Not for Competition entries. Societies may accept such entries from breeds of dog not included within the title of the Society and at Shows held over more than one day, such entries may be accepted on any day from any breed.

## **CLASSIFICATION PAGES**

BREED NAME

Name of Judge/s

Name of Referee (if applicable)

**(List classes scheduled for each breed)**

**(Above repeated as relevant to classification):**

### **Instructions for preparing classification:- Reference F Annex A.**

1. A minimum of twelve classes must be scheduled including an Open class.
2. All classes scheduled must be defined in the Schedule.
3. A class scheduled with a definition other than those defined in Kennel Club Definitions of classes must have the word "Special" preceding the name of the class and the definition of the class must be included within the Definitions of Classes.
4. No class may be scheduled with a definition/condition of entry which falls outside Kennel Club Regulations unless specific permission has been obtained from the Committee of the Kennel Club.
5. All offers of sponsorship or donation must be included with the names of the sponsors.
6. For the purposes of Kennel Club Regulation, the term 'Variety Class' also applies to 'Stakes Classes'. A Variety Class is one in which more than one breed of variety of a breed can compete. There must be no minimum number of classes in which a dog must be entered may be fixed.
7. Where a breed is separately classified a Best of Breed may be declared. Where separate classes are provided for each sex of a breed a Best of each Sex must be declared from which the Best of Breed must be selected.
8. Where there is an award for Best Puppy in Breed the winner must be selected from puppies entered in the breed classes.
9. No class may be provided unless a definition of the class is given in the Schedule.
10. At least one Any Variety Not Separately Classified Class must be scheduled unless a class for every breed eligible for classification is provided.
11. Where an Any Variety Not Separately Classified Class(es) is (are) scheduled the Best Any Variety Not Separately Classified must be selected from the Any Variety Not Separately Classified Classes. Where separate Any Variety Not Separately Classified classes are provided for each sex, the Best Any Variety Not Separately Classified must be selected from those dogs declared Best of each Sex.
12. The Best Any Variety Not Separately Classified Puppy must be selected from the Any Variety Not Separately Classified Classes.

## **ENTRY FORM**

**Kennel Club Regulation F (Annex B) Regulations for the Preparation of Dogs for Exhibition must be printed either in the schedule or on the back of the entry form.**

**The Dogs in Vehicles on Hot Days notice must be printed on the entry form, this can be printed on the back of the entry form. (See Annex A to schedule for notice)**

**An entry form, the wording of which must be in accordance with that approved for the time being by the Kennel Club must be included within the schedule.**

A specimen of the standard entry form is attached.

## SPECIMEN SCHEDULE - ANNEX A

### Docking Statements

Annex to specimen schedules & cross refer to front page of schedule. Also repeat relevant statement on the show entry form above the declaration box.

For shows held in England where the public are admitted on payment of a fee. The following statement to be included on the front outside cover or title page, “A dog docked on or after the 6<sup>th</sup> April 2007 may not be entered for exhibition at this show.”

For shows held in Wales where the public are admitted on payment of a fee. The following statement to be included on the front outside cover or title page, “A dog docked on or after the 28<sup>th</sup> March 2007 may not be entered for exhibition at this show.”

For shows held in England and Wales that do not charge the public for admittance and for all shows in Scotland and Northern Ireland. The following statement to be included on the front outside cover or title page, “ Only undocked dogs and legally docked dogs may be entered for exhibition at this show.”

For shows held in Northern Ireland where the public are admitted on payment of a fee. The following statement to be included on the front outside cover or title page, “A dog which had its tail docked on or after 1st January 2013 cannot be shown at events where the exhibitor pays a fee or members of the public pay an admittance fee.”

## SPECIMEN SCHEDULE - ANNEX A (Contd)

### DOGS IN VEHICLES ON HOT DAYS

#### Show Schedule Notice

Your dog is vulnerable and at risk during hot weather and the Kennel Club offers the following guidance to help guide you through the do's and don'ts travelling to and whilst at KC licensed events.

- When travelling to a show please take a moment to consider whether the route to the show is on a busy holiday route, and leave earlier to avoid increased time in traffic jams.
- If your vehicle is not air-conditioned seriously consider whether travelling to the show is a good idea at all.
- The vehicle should be as fully ventilated as possible, and plenty of stops should be taken, with lots of water available to drink.
- Ensure your dog is not sitting in full sunlight. There should be plenty of free flowing air around the dog.
- When at the show, never leave your dog in the vehicle.
- Keep the dog in the shade – take your own shade for example a large umbrella and always have plenty of water available to drink so your dog stays well hydrated.
- Avoid your dog taking part in unnecessary exertion, or from standing in exposed sunlight for extended lengths of time.

Remember, if you feel hot your dog is very likely to feel much hotter and dehydrated, and this could lead to dire results. Please look after your dog's welfare.

**WARNING: IF YOUR DOG IS FOUND TO BE AT RISK FORCIBLE ENTRY TO YOUR VEHICLE MAY BE NECESSARY WITHOUT LIABILITY FOR ANY DAMAGE CAUSED.**

Anyone whose dog is entered at a Kennel Club licensed event should take all reasonable steps to ensure the needs of their dog(s) are met, and should not put a dog's health and welfare at risk by any action, default, omission or otherwise. Breach of Kennel Club Regulations in this respect may be referred to the General Committee for disciplinary action under Kennel Club Rules and Regulations.

Right to Refuse Entries. Exhibitors/Competitors are reminded that show societies have the right under Kennel Club Regulation to refuse any entry.

#### Entry Form Notice

***This notice must be printed on the entry form and can be printed on the back of the entry form.***

**Your dog is vulnerable and AT RISK if left in a vehicle in high temperatures and even on days considered as slightly warm. Please take care of your dog.**

**If your dog is found to be at risk forcible entry to your vehicle may be necessary without liability for any damage caused.**

**Kennel Club Specimen Entry Form – (state category)**

<b>MANDATORY SHOW DETAILS INCLUDING NAME OF SOCIETY, STATUS OF THE SHOW PLUS VENUE AND DATE TOGETHER WITH A STATEMENT THAT THE SHOW WILL BE HELD UNDER KENNEL CLUB LIMITED RULES AND REGULATIONS</b>	<b>THE DATE OF ENTRIES CLOSING MUST BE STATED TOGETHER WITH FULL DETAILS OF ENTRY FEES AND ANY OTHER FEES APPLICABLE TO THE SHOW. <i>It is advisable to include a statement that “On no account will entries be accepted without fees”.</i></b>
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**INSTRUCTIONS** This form must be used by one person only (or partnership). Writing **MUST BE IN INK OR INDELIBLE PENCIL**. Use one line only for each dog. The name of the dog and all the details as recorded with the Kennel Club must be given on this entry form. If an error is made the dog may be disqualified by the Committee of the Kennel Club. All dogs must be REGISTERED at the Kennel Club in the name of the exhibitor. If the registration or transfer of ownership has not been confirmed it must be applied for before the closing date of entries. In case of dispute proof of postage of such applications may be required by the Kennel Club. Puppies under 6 months of age on the first day of the Show cannot be entered for competition. On no account will entries be accepted without fees. If a dog is in the process of Registration or Transfer at the time entry is made, add the letters NAF or TAF as appropriate after it's name. Please put classes in numerical order and USE BLOCK CAPITALS throughout when completing this entry form. The Kennel Club Authority to Compete number (**for dogs registered and resident outside the UK**) must be stated or the entry will be returned. PLEASE CHECK ALL DETAILS BEFORE POSTING.

REGISTERED NAME OF DOG (and ATC Number if applicable)	BREED	SEX D or B	Full Date of Birth	BREEDER	SIRE	DAM	To be entered in Classes
Kennel Club ATC No:							
Kennel Club ATC No:							
Kennel Club ATC No:							

**Relevant statement on the docking of dogs, depending on location and status of the show (See Annex A to schedule).**

**DECLARATION**

I/We agree to submit to and be bound by Kennel Club Limited Rules & Regulations in their present form or as they may be amended from time to time in relation to all canine matters with which the Kennel Club is concerned and that this entry is made upon the basis that all current single or joint registered owners of this dog(s) have authorised/consented to this entry. I/We also undertake to abide by the Regulations of this Show and not to bring to the Show any dog which has contracted or been knowingly exposed to any infectious or contagious disease during the 21 days prior to the Show, or which is suffering from a visible condition which adversely affects its health or welfare or to bring any dog which has been prepared for exhibition contrary to Kennel Club Regulations for the Preparation of Dogs for Exhibition F (Annex B). I/We agree without reservation that any Veterinary Surgeon operating on any of my/our dogs in such a way that the operation alters the natural conformation of the dog or part thereof may report such operations to the Kennel Club. I/We declare that where any alteration has been made to the natural conformation of the dog(s) the relevant permission to show has been granted by the Kennel Club.

I/We further declare that I believe to the best of my knowledge that the dogs are not liable to disqualification under Kennel Club Show Regulations.

Usual Signature of Owner(s) ..... Date .....

**NOTE: Dogs entered in breach of Kennel Club Show Regulations are liable to disqualification whether or not the owner was aware of the breach.**

In the case of joint registered ownership the name of every owner must be given here

Name(s) .....

Address .....

Postcode ..... Phone No. ....

Your address will appear in the catalogue unless you tick here	<input type="checkbox"/>
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**ENTRIES AND FEES WHICH MUST BE PREPAID TO BE SENT TO:  
NAME AND FULL POSTAL ADDRESS OF SHOW SECRETARY INCLUDING  
POST CODE AND, IF APPLICABLE, A TELEPHONE CONTACT NUMBER**