



THE KENNEL CLUB

Making a difference for dogs

Canine Activities

OBEDIENCE SHOW, AGILITY SHOW AND FLYBALL COMPETITION GUARANTORS' DECLARATION

We the Guarantors declare that we are satisfied that the venue for this show is suitable for a licensed Dog Show and amongst other things we shall provide the following, in respect to Kennel Club Regulations:-

Obedience Shows

1. Judging rings which shall not in any circumstances contain less than 83sq metres (900sq ft) of clear floor space and shall not be less than six metres (20ft) in width, except that for Championship Class C the ring must contain not less than 148sq metres (1600sq ft). Ring sizes should, where possible, be considerably larger. Stay rings must be of adequate size to cope with the largest expected entry.
2. Unobstructed gangway between rings, the width of which shall be not less than 2m (6 ft) and where there is a ring on one side only, the width of unobstructed gangway shall be not less than 1m (3ft). Obstruction of the gangways will be prohibited and each ring will be enclosed by rope or similar at the discretion of the Society.
3. Scent cloths which are all neutral in accordance with Regulations.
4. Veterinary support compatible with expected entries. The name address, and phone number of the Veterinary practice must be clearly displayed. Where a veterinary surgeon is in attendance, provide a separate place where water, disinfectant and soap are available for the use of the Veterinary Surgeon.

Agility Shows

5. Test areas which have a suitable surface and measure a minimum of 35yds x 35yds (32m x 32m) for outdoor venues. Rings at indoor venues may be smaller but must be appropriate to the size of the test.

Agility Shows, Obedience Shows and Flyball Competitions

6. An area for the display of awards.
7. Clearly defined exercise areas.
8. A clean water supply.
9. Toilet facilities of a standard to conform to the requirements of the local authority.
10. Facilities for the cleaning and disinfecting of the show (indoor shows only).
11. An adequate number of receptacles for the disposal of dog fouling.
12. A completed risk assessment and management plan (a model show risk assessment document is available from the Canine Activities Department).
13. Emergency Exits and compliance with local authority Fire Regulations. NOTE: Emergency Exits must be kept clear and unobstructed at all times (indoor shows).
14. Adequate catering arrangements.
15. Appropriate traffic and car parking arrangements.
16. Appropriate Medical arrangements.

We jointly and severally guarantee due payment of any prize money as applicable.

We undertake to admit to the show members of the Kennel Club General Committee, the Scottish Kennel Club Executive Council (if appropriate) and Kennel Club Field Officers, on production of their personal passes.

CONDITIONS OF LICENCE APPLICATION FOR AN OBEDIENCE SHOW, AGILITY SHOW OR FLYBALL COMPETITION

1. The application for a licence to hold a show must be submitted to the Kennel Club, 1-5 Clarges Street, Piccadilly, London W1J 8AB **AT LEAST 6 MONTHS** before the proposed date of the show, together with the appropriate licence fee.
2. Application forms received after the due date will be dealt with as follows:
On the first late submission of a licence application form, the licence will normally be issued to the Society together with a letter reminding the Society that licence application forms must be submitted at least six months prior to the show.
On receipt of any subsequent late submission of licence application forms, the licence will normally be issued and the matter will be referred to the Committee for consideration.
3. **Licences will only be valid if current Public Liability Insurance covers the show.** Documentary evidence of this must be clearly on display at the event with the licence for the event.
4. The date of the show must not be altered without the prior permission of the Kennel Club.
5. Two copies of the **schedule** must be lodged with the Kennel Club when published. In the case of Championship Shows this must be **at least 3 calendar months** before the date of the show. In the case of Open or Limited shows this must be at least one calendar month before the date of the show.
6. Within **14 days** of the close of the show, a copy of the official **catalogue** for the show, containing a full and correct list of all the entries and with all the awards correctly marked, must be submitted to the Kennel Club (Obedience and Championship Agility Shows only).

A notice regarding the show will appear in the Show Diary published by the Kennel Club.

For the assistance of Secretaries and Show Organisers the Kennel Club produces the following booklets relative to shows:-

The Kennel Club Year Book (which contains the Regulations)

Obedience Show Regulation Booklet

Agility and Flyball Regulation Booklet

The Manual for Registered Societies

Guide for Obedience Judges and Stewards

Guide for Agility Judges and Stewards

Guide for the Selection of Judges

Details on how to purchase these and other Kennel Club Publications can be obtained from the Kennel Club Publications Department – telephone number 020 7518 1016 or by visiting www.thekennelclub.org.uk.

Details of Show venues are held on file in the Canine Activities Department and are available upon request.

Please quote the county required.

SHOW COMMITTEE AND GUARANTOR RESPONSIBILITIES

The successful running of an Obedience Show, Agility Show or a Flyball Competition requires attention to a large number of different aspects. The points taken into consideration by Field Officers when they are on an official visit to shows are listed below. It is hoped the list will be of use to those planning and administering events.

HEALTH AND SAFETY

- Checking for hazards.
- Ensure all equipment is safe and checked.
- Ensure that sufficient emergency exits exist for the number of exhibitors and dogs in compliance with local fire authority regulations and that these are in working order (indoor shows).
- Ensure there is a valid risk assessment (to include Fire) and that the Fire Prevention Officer has visited the premises recently.
- Ensure that adequate fire extinguishers are available for the size of the venue and that they have valid service certificates.
- Ensure secure and hygienic storage of waste and arrangements for its disposal have been made.
- First Aid facilities.
- Reporting all accidents occurring within the precincts of the show and investigating to determine cause; followed by swift corrective action. An accident reporting system should be properly established and clearly understood.
- An incident report book must be maintained and must be submitted to the Kennel Club within 14 days should an incident occur. Kennel Club approved Incident Books are recommended and are available to Show Secretaries, free of charge, on request.

TOILET FACILITIES

- Toilet facilities sufficient for the number of persons present.
- Clean water supply.

REFRESHMENT FACILITIES

- Adequate refreshment facilities for people present complying with Health Regulations.
- Societies which provide self catering are strongly advised to appoint a responsible person with a Hygiene Certificate.

MANAGEMENT OF EXHIBITORS

- Car parking space sufficient for number of vehicles at the show.
- Clear route and area signing.
- Traffic Control.
- Adequate seating accommodation for spectators.
- All exhibits on a lead in the precincts of the show.

OBEDIENCE REGULATIONS

- Documentation available G.8.
- Ensure that the Schedules and Catalogues are available and comply with G.21 and G.27.
- Judges' Book(s) G.33. (Championship Shows).
- Ensure that Stewards are issued with a Catalogue and necessary materials together with a copy of instructions as to the duties of Stewards (Kennel Club Regulations Annex D to G Regulations).
- Conduct the distribution of printed awards and prize money efficiently G.37.
- Correct size of ring in accordance with Regulation G.19.a (including stay rings).
- Gangways in accordance with G.19.b and kept clear at all times G.19.c.
- Adequate equipment provided for the removal of fouling waste in the precinct of the show, including car/caravan parks approaches considering the number of dogs entered G.28.
- Veterinary Surgeon support in accordance with Regulations G.29.
- No unauthorised animals in the showground G.25.

AGILITY REGULATIONS

- Documentation available H.8.
- Ensure that the Schedules and Marked Running Orders (Championship Class) are available and comply with H.9 & H(1)4.
- Conduct the distribution of printed awards and prize money efficiently H.29.
- Adequate equipment provided for the removal of fouling and grooming waste in the precinct of the show, including car/caravan parks approaches considering the number of dogs entered H.20.
- Veterinary Surgeon support in accordance with Regulations H.16.
- No unauthorised animals in the showground H.15.
- Correct size of Test area in accordance with Regulation H (1)(B)1.a.(1).

FLYBALL REGULATIONS

- Documentation available H.8.
- Ensure that the Schedules are available and comply with H.9.
- Conduct the distribution of printed awards and prize money efficiently H.29.
- Adequate equipment provided for the removal of fouling and grooming waste in the precinct of the show, including car/caravan parks approaches considering the number of dogs entered H.20.
- Veterinary Surgeon support in accordance with Regulations H.16.
- No unauthorised animals in the showground H.15.

Canine Activities

The Kennel Club, 1-5 Clarges Street, Piccadilly, London W1J 8AB

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www.thekennelclub.org.uk

All information is correct at time of printing